**The North Carolina Employment and Training Association (NCETA)**  
**2025 Annual Spring Conference**  
**April 9-11, 2025, Lumina Hotel, Wrightsville Beach, NC**  
***Theme:******Navigating the Sea of Change; Charting a New Course***

**CALL FOR PROPOSALS**

The North Carolina Employment & Training Association (NCETA) is seeking proposals for workshops at its **2025 Annual Spring Conference**, taking place **April 9-11, 2025,** at the **Lumina Hotel**, 1706 N Lumina Ave, Wrightsville Beach, NC 28480.

**Conference Overview**

The NCETA Annual Spring Conference is a two-and-a-half-day event designed for workforce development professionals to stay current on national, state, and local initiatives. It provides a platform to exchange ideas and network with colleagues across North Carolina.

**Target Audience**

The conference focuses on professionals and organizations involved in workforce development, career pathways, and economic development in North Carolina. Regular attendees include staff and management from:

* Local Workforce Development Boards
* NCWorks Career Centers
* The Department of Commerce
* North Carolina Community Colleges
* The Division of Workforce Solutions
* North Carolina Public Schools
* Department of Health & Human Services
* Division of Employment and Independence for People with Disabilities
* NC Department of Health & Human Services
* Division of Aging and Adult Services
* Literacy Councils
* The Department of Corrections
* ApprenticeshipNC
* Labor Economic Analysis Division (LEAD)
* Industry Representatives

Other attendees include economic development professionals, Chamber of Commerce staff, and representatives from community and faith-based organizations.

**Workshop Proposals**

**Suggested Topics for Workshop Proposals:**

* Partnership Development
* Innovation
* Sector Strategies
* Apprenticeship
* Professional Development
* Youth Engagement/Technology
* Workforce Trends
* Child Care
* Young Professionals in Workforce Development
* Justice-Involved Populations
* Career Pathways
* Artificial Intelligence (AI)
* Veteran Services
* ADA Compliance
* Industry/Employer Engagement
* Community College Career Readiness

**Submission Deadline:**  
Workshop proposals must be submitted by **October 23, 2024.** You may e-mail your proposal to:

* **Nceta2025conferencerfp@gmail.com**

For questions, contact Malinda Marsh at **984-484-8496**.

**Proposal Requirements**

Workshops are scheduled for 60 minutes and must include the following information:

* **Workshop Title** (15 words or fewer)
* **Workshop Description** (200 words or fewer)
* **Target Audience** (e.g., Workforce Board, Service Delivery, Administrative, or other)
* **Presenter(s) Contact Information** (Attach biographical details)

**Proposal Review Process**

* Content should be **informational** and **educational**, not promotional. Proposals that appear to be sales pitches will not be considered.
* Proposals will be evaluated by the Conference Committee, and changes in content or presenters must be approved by the Conference Co-Chairs.
* Presenters will be notified of the status of their proposal by February 28, 2025.

**WORKSHOP PROPOSAL FORM**  
*2025 NCETA Annual Spring Conference – April 9-11, 2025*  
Lumina Hotel, Wrightsville Beach, NC

* **Workshop Title:** Click or tap here to enter text.
* **Brief Description:** Click or tap here to enter text.

**AV Equipment Needs:**  
NCETA will provide a projector and screen. Check all that apply:

Internet Connectivity:  Audio Sound Patch (video sound):   
(*Presenters must provide their own laptop and flip chart, if needed.*)

**PRESENTER INFORMATION** (Repeat for each presenter on separate page)

* **Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Agency**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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* **Phone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please include a **brief biography** for each presenter. Click or tap here to enter text.

**Attendance Options:**

* Attending full conference (will pay registration fee)
* Presenting workshop only (not attending the full conference)
* Attending for one day only (will pay one-day registration fee)

**Submission Deadline:**  
*Proposals must be submitted by* ***October 23, 2025*** *to:*

* **Nceta2025conferencerfp@gmail.com**

For additional questions, contact Malinda Marsh at **984-484-8496**.

**Thank You!**

We look forward to reviewing your proposals and making this conference a valuable experience for everyone involved in workforce and economic developmentBottom of Form

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**ADDITIONAL PRESENTERS:**

**PRESENTER INFORMATION** (Repeat for each presenter)

* **Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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